

WARWICKSHIRE COUNTY COUNCIL

Minutes of the Annual Meeting of Warwickshire County Council held on 9 May 2006

Present:

Councillor Chris Davis (Chair)

Councillors John Appleton, George Atkinson, Peter Barnes, Sarah Boad, David Booth, Ken Browne, John Burton, Les Caborn, Tom Cavanagh, Richard Chattaway, Alan Cockburn, Gordon Collett, Jose Compton, Jill Dill-Russell, Richard Dodd, Michael Doody, Alan Farnell, Anne Forwood, Peter Fowler, Eithne Goode, Richard Grant, Colin Hayfield, John Haynes, Marion Haywood, Martin Heatley, Pat Henry, Bob Hicks, Richard Hobbs, Richard Hyde, Mick Jones, Bernard Kirton, Katherine King, Bryan Levy, Barry Longden, Frank McCarney, Helen McCarthy, Brian Moss, Tim Naylor, Raj Randev, Jerry Roodhouse, John Ross, Chris Saint, Izzi Seccombe, Dave Shilton, Kam Singh, Ian Smith, Mick Stanley, Bob Stevens, Ray Sweet .B.E.M., June Tandy, Heather Timms, Sid Tooth, John Vereker, C.B.E., John Wells and John Whitehouse.

1. Election of Chair

Councillor Jerry Roodhouse, seconded by Councillor Sarah Boad, proposed that Councillor Chris Davis be elected Chair for the ensuing municipal year. There were no other nominations.

Resolved:

That Councillor Chris Davis be elected Chair of the County Council until the annual meeting of the Council in 2007.

Councillor Chris Davis thanked the Council for electing him and paid tribute to Councillor Gordon Collett's service as Chair for 2005/06 and wished him well for the future.

Resolved:

That the County Council places on record its sincere appreciation of Councillor Gordon Collett's service as Chair of the Council for 2005/06.

2. Election of Vice Chair

Councillor Bryan Levy, seconded by Councillor Tom Cavanagh, proposed that Councillor John Wells be elected as Vice-Chair for the ensuing municipal year. There were no other nominations.

Resolved:

That Councillor John Wells be elected Vice-Chair of the County Council until the annual meeting of the Council in 2007.

3. General

(1) Apologies

Apologies for absence were submitted on behalf of Councillors Nina Knapman, Joan Lea, Anita Macaulay, Phillip Morris-Jones and Mota Singh.

The Chair announced that Councillor Phillip Morris-Jones was in hospital, having suffered injuries as a result of a fall. It was agreed that the Chair conveys the Council's very best wishes to Councillor Morris-Jones for a speedy recovery.

(2) Members' Disclosures of Personal and Prejudicial Interests

District/borough memberships

The following councillors disclosed a personal interest as members of the district or borough council indicated.

North Warwickshire Borough Council

Councillors: Peter Fowler, Colin Hayfield, Brian Moss, Mick Stanley, Ray Sweet and Sid Tooth.

Nuneaton and Bedworth Borough Council

Councillors Pat Henry and John Ross.

Rugby Borough Council

Councillors: Tom Cavanagh, Gordon Collett, Richard Dodd, Jerry Roodhouse and Heather Timms.

Stratford on Avon District Council

Councillors: John Appleton, Peter Barnes, Richard Hobbs, Mike Perry, Chris Saint, Izzi Seccombe and Bob Stevens.

Warwick District Council

Councillors: Les Caborn, Alan Cockburn, Jose Compton, Chris Davis, Michael Doody, Eithne Goode, Bernard Kirton and Dave Shilton.

Other interests

Item 7 – Children and Young People’s Plan

Councillor David Booth declared a personal interest as he had a close relative who worked for South Warwickshire PCT supporting families with difficulties.

(3) Minutes

Resolved:

That the minutes of the meeting held on 11 April 2006 be agreed as a correct record and signed by the Chair.

(4) Police Reform

Philip Blundell, Chair of the Warwickshire Police Authority, updated the Council on progress of Police Reform but prefaced his report by recording his thanks to John Burbeck, Chief Constable who was retiring from the Police Force. It was noted that Keith Bristow (currently Deputy Chief Constable) would be taking up the post of Chief Constable from 17 July.

Philip Blundell advised that the indication from the Home Office following Cabinet changes was that the programme of police reform would go ahead as planned. A draft model order had been laid in Parliament in February and was due to be confirmed by an amalgamation order within the next 10 days.

A meeting between the authorities and Home Office on 24 April had indicated that two of the main concerns were going to be met, namely that there would be local area committees which would allow local engagement with people and local commanders, and that the request for a higher number of members on the new authority would be met (and would probably be four). It was further noted, however, that the question of how precepting would operate had not been answered.

Philip Blundell assured the Council that Warwickshire would continue to play a role in shaping the new service and that, although West Mercia were likely to pursue a legal challenge, they were also wishing to take part in planning should the amalgamation go ahead.

Philip Blundell advised that there was a need to make sure the new arrangements fit the development of local area agreements, and the work being undertaken by the County Council in the area of community safety. These were issues that would be included in a seminar for members to be held in June.

The Chair, on behalf of the Council, thanked Mr Blundell for his report and looked forward to further discussion.

(5) Martyn Davey

The Chair reported that this was the last meeting of Martyn Davey, Director of Contract and Management Services. Martyn joined the Council in 1988 and used his extensive knowledge and experience to make services more businesslike and cost effective in preparation for CCT. As well as managing a range of services, Martyn also led the way in many ICT innovations.

Members thanked Martyn for the innovations he had brought to Warwickshire but were particularly appreciative of Martyn's individual attention to their IT needs and for his energetic, courteous and professional manner in which he had supported them.

The Council wished Martyn well for the future.

(6) Buncefield Oil Depot Disaster

Councillor Richard Hobbs (Cabinet portfolio holder for Community Safety) presented a certificate of appreciation awarded to Warwickshire firefighters who had taken part in tackling the fire on 11 December 2005.

The Council congratulated the Fire Service for this recognition and noted that the certificate would be hung in Coleshill Fire Station.

4. Changes to the Constitution

The Chair of Council proposed the recommendations in the report of the Strategic Director of Performance and Development, which set out changes to the Constitution as a result of statutory regulations.

Resolved

- (1) That the responsibilities of full Council and the Council's Policy Framework be as set out in Appendix 1 of these minutes.
- (2) That the Council establishes an Audit and Standards Committee as set out in the report and with the terms of reference as set out in Appendix 2 of these minutes.
- (3) That the Strategic Director of Performance and Development be authorised to amend the Constitution to reflect these changes.

5. Appointment of Leader and Deputy Leader of the Council and Appointment of Cabinet

A Appointment of Leader

Councillor Bob Stevens moved that Councillor Alan Farnell be appointed Leader of the Council. Councillor Gordon Collett seconded this proposal.

A vote was taken and Councillor Alan Farnell was appointed (23 votes for and 9 against).

B Appointment of Deputy Leader and Cabinet

Councillor Alan Farnell moved the following recommendations (and was seconded by Councillor Colin Hayfield):

- (1) That Councillor Bob Stevens be appointed Deputy Leader of the Council.
- (2) That there be ten members of the Cabinet.
- (3) That the portfolios and membership of the Cabinet be as set out below

Cabinet Portfolios (description)	Councillor
1 – <u>The Leader of the Council</u> Policy including overall corporate policies, strategic issues, budget and external relations.	Alan Farnell
2 – <u>The Deputy Leader</u> Improving the overall performance of the Council, supporting the Leader on policy matters and Health policy and commissioning.	Bob Stevens
3 – <u>Community Protection</u> Community protection including community safety, Fire and Rescue, Trading Standards, Emergency Planning, crime and disorder reduction, drug and alcohol misuse and policing and criminal justice.	Richard Hobbs
4 – <u>Economic Development</u> Economic development including regional and sub regional matters, employment, tourism, strategic land use, regeneration and planning.	Chris Saint

<p>5 - <u>Environment</u> Environment, transport and rural affairs including highways, public transport, waste management, environmental services, sustainability, smallholdings and rural estates.</p>	Martin Heatley
<p>6 – <u>Children, Young People and Families</u> Overall responsibility for all services to children and young people from 0-19 years, as prescribed in the Children Act 2004, including child protection, family support and social care, children with specific needs and the Youth Service.</p>	Izzi Seccombe
<p>7- <u>Schools</u> Educational services including primary and secondary schools, pre-school children, 16 – 19 years education, Connexions and the Learning and Skills Council and supporting the portfolio holder for Children, Families and Young People.</p>	John Burton
<p>8 – <u>Adult, Health and Community</u> Overall responsibility for all services to adults including the delivery of social and health care to older people and people with disabilities, mental health, libraries, heritage and cultural services and community education.</p>	Colin Hayfield
<p>9 – <u>Performance and Development</u> Responsibility for ensuring effective performance management, customer service and access, change management, organisational development, information management, the development and co-ordination of partnership working including local area agreements and community partnerships, human resources, communications, corporate and community governance and law and probity.</p>	Peter Fowler
<p>10 – <u>Resources</u> Resources including finance, property, e-government and information technology, traded services and facilities management services.</p>	Alan Cockburn

- (4) That the Strategic Director of Performance and Development be authorised to make any amendments to the Council's Constitution that are necessary as a result of the above decisions.

- C** Councillor Jerry Roodhouse moved the following recommendation (and was seconded by Councillor Sarah Boad):

“That there be nine members of the Cabinet and that it is made up of four members of the Conservative Group, three members of the Labour Group and two members of the Liberal Democrat Group.”

VOTE

The recommendation at **C** was put to the vote and was **LOST**, the voting being 10 for and 43 against.

The recommendations at **B** were put to the vote and were **CARRIED**, the voting being 23 for and 10 against.

6. Appointment to Committees, other Council bodies and external organisations

The Chair moved the recommendations circulated by the Strategic Director of Performance and Development.

These were put to the vote and agreed as set out below:

- (1) That the allocation of seats between political groups and individual elected members be:

Committees	Con	Lab	LD	Ind.	Total
Standards/Audit	3	2	1	0	6
Regulatory	5	5	2	0	12
Resources, Performance & Development	5	4	3	0	12
Community Protection O&S Committee	5	4	2	1	12
Economic Development O&S Committee	5	4	2	1	12
Environment O&S Committee	5	5	2	0	12
Health O&S Committee	5	5	2	0	12
Children, Young People & Families O&S Committee	5	5	2	0	12
Adult and Community Services O&S Committee	5	4	3	0	12
Area Committees	All members in that Area				
Total	43	38	19	2	103

- (2) That the terms of reference and membership of the Overview and Scrutiny Committees be (*the memberships are set out as subsequently amended by the appropriate Groups and with spokespersons and nominations for chairs indicated*):

Overview and Scrutiny Committees & Terms of reference	Membership * = nominations for Chair (S) = spokespersons			
	Conservative	Labour	Liberal Democrat	Ind
<p><u>Adult and Community Services</u> To advise on the development of policies and to scrutinise performance in relation to adult services including the delivery of social care to older people and people with disabilities, mental health and health/residential care, libraries, heritage and cultural services and community education.</p>	<p>Caborn Compton (s) Haywood McCarthy Smith</p>	<p>McCarney*(s) M Singh Stanley Sweet</p>	<p>Dill-Russell Dodd (S) Knapman</p>	
<p><u>Children, Young People & Families</u> To advise on the development of policies and to scrutinise performance in relation to services for children, families and young people including schools, 16-19 years education, pre-school children, Connexions, the Learning and Skills Council, child protection, family support and social care, children with specific needs and the Youth Service.</p>	<p>Lea McCarthy(s) Perry Ross Timms</p>	<p>Grant *(s) King Randev K Singh Wells</p>	<p>Dill-Russell(s) Whitehouse</p>	
<p><u>Community Protection</u> To advise on the development of policies and to scrutinise performance in relation to community safety including Fire and Rescue, Trading Standards, Emergency Planning, crime and disorder reduction, drug and alcohol misuse and policing and criminal justice.</p>	<p>Appleton Doody (s) Perry Timms Vereker</p>	<p>Chattaway*(s) Haynes Longden Wells</p>	<p>Booth Shilton (s)</p>	<p>Kirton</p>

<p><u>Resources, Performance and Development</u> To advise on the development of policies and to scrutinise performance in relation to finance, property, e-government and information technology, traded services, facilities management services, customer service and access, change management, organisational development, information management, the development and coordination of partnership working including local area agreements and community partnerships, human resources, communications, corporate and community governance and law and probity.</p>	<p>Atkinson (S) Caborn Morris-Jones+ Timms Vereker</p> <p>+Cllr Collett sub until further notice</p>	<p>Hicks (s) Tooth Cavanagh Moss</p>	<p>Booth*(s) Davis Knapman</p>	
<p><u>Economic Development</u> To advise on the development of policies and to scrutinise performance in relation to economic development including regional and sub regional matters, employment, tourism, strategic land use, regeneration and planning.</p>	<p>Doody Hyde Morris-Jones(s)+ Ross Smith</p> <p>+ Cllr Collett sub for meetings and spokespersons duties until further notice.</p>	<p>Jones*(s) Forwood Henry Browne</p>	<p>Barnes(s) Goode</p>	<p>Kirton</p>
<p><u>Environment</u> To advise on the development of policies and to scrutinise performance in relation to environment, transport and rural affairs including highways, public transport, waste management, environmental services, sustainability, smallholdings and rural estates</p>	<p>Atkinson Collett Compton Lea(s) Morris-Jones+</p> <p>Cllr Appleton sub until further notice</p>	<p>Browne*(s) Jones King Levy Sweet</p>	<p>Goode(s) Whitehouse</p>	
<p><u>Health</u> To review and or scrutinise any matter relating to the planning, provision and operation of health services serving Warwickshire.</p>	<p>Appleton Haywood(s) Macaulay McCarthy Ross</p>	<p>Forwood(S) Haynes Hicks McCarney Randev</p>	<p>Boad Roodhouse*(s)</p>	

- (3) That the membership of the Area Committees be as listed in Appendix 3 of the report to Council.
- (4) That the membership of the following Committees be:

	Conservative	Labour	Liberal Democrat	
<u>Overview and Scrutiny Co-ordinating Group</u> (Remit unchanged) Chairs of O&S* once formally appointed plus additional members	Cockburn Stevens	McCarney Grant Chattaway Jones Browne	Booth* Roodhouse*	
<u>Regulatory Committee</u> Remit unchanged	Caborn Doody Lea*(s) Perry Smith	Chattaway(s) Henry Longden Moss Wells	Barnes(s) Shilton	
<u>Audit & Standards Cttee</u> Remit as set out in Appendix 2 of these minutes. and 2 non councillors- John Bridgeman (Chair) & Mark Magowan	Stevens Vereker Caborn	Jones Naylor	Boad	

- (5) That the Council confirms the memberships of other bodies as set out in Appendix 3 of these minutes.
- (6) That John Bridgeman be confirmed as the Chair of the Audit and Standards Committee.
- (7) That the Strategic Director of Performance and Development be authorised to make any amendments to the Council's Constitution that are necessary as a result of the above decisions.

7. Children and Young People's Plan

Councillor Izzi Seccombe (Cabinet portfolio holder for Children, Young People and Families) presented the first Children and Young People's Plan for Warwickshire. It was noted that Warwickshire had not been required to produce a plan but had decided to do so as this provided a strong base for the planning and work of the directorate, the Strategic Board and its partners.

The Council noted that the plan had been developed with input from children and young people, and would be used as a working document to drive forward work with partners. Members discussed aspects of the plan, including the importance of parenting, involvement of all partners and performance monitoring (which should include value-added measures) to ensure outcomes were achieved.

Resolved:

That Council approves the Plan for further development in consultation with partners, stakeholders, and children, young people and their families, over the next 18 months.

8. Annual Report of the Standards Committee

The Chair moved that the Annual Report of the Standards Committee be received, noting that the descriptions of the divisions represented by Councillors Sarah Boad and Mick Jones were incorrect.

Resolved

That the Annual Report of the Standards Committee be received.

9. Monitoring of Decisions under the Urgency and Call-in Procedure.

The Council considered a report from the Strategic Director of Performance and Development which set out the urgent decisions and call-ins that had been considered since February 2005.

It was agreed that future reports should indicate which Member had agreed to the issues being accepted as urgent business.

Resolved:

That the report be noted.

10. Notices of Motions (Standing Order 5)

There had been one notice of motion. This is set out at C of minute 5 above.

11. Question Time (Standing Order 7)

(1) Warwickshire Waste Strategy

Councillor John Whitehouse asked the following question of Councillor Martin Heatley (Cabinet portfolio holder for the Environment):

“ Despite Warwickshire’s Municipal Waste Management Strategy having been published, can the Cabinet Member tell me what processes are in place to ensure that emerging new technologies for the disposal of municipal waste will continue to be considered and scrutinised by the County Council?”

Councillor Martin Heatley replied:

“ We are developing a strategy that will take us into the future. There are a number of technologies around including pyrolysis and gasification. We will work in partnership with other authorities to carry forward a strategy of disposing of waste after recycling as much as possible”.

Councillor John Whitehouse asked the following supplementary question:

“Can the portfolio holder comment on the independent sustainability appraisal ‘Planning for the Future’ which recommends energy from waste through mass incineration only as a last resort. If Warwickshire were to put in one now then it would have a short lifespan, as it would be likely to be superseded by other new methods”.

Councillor Martin Heatley replied:

“ Yes, I am aware of the report. The UK Sustainable Development Commission has congratulated us on our waste strategy. The report you refer to talks of developments in the future. Mass incinerators are not on our horizons and we believe in recycling as much as possible. I am satisfied that the documents identify Warwickshire as an area where one could build a mass incinerator but that it would not be needed, which is why we are not looking at mass incineration.”

(2) Highways Maintenance Contract

Councillor Jerry Roodhouse asked the following question of Councillor Martin Heatley (Cabinet portfolio holder for the Environment):

“With regards to the Management of the Highways Maintenance Contract, can the Cabinet member tell me what progress has been made against the recommendations made in the report to the Environment Overview and Scrutiny Committee in January this year?”

Councillor Heatley replied:

“The contract began in 2004 and there were teething problems and audit reports identified shortcomings. The report is still confidential as far as costings are concerned. I expect a report will go back to the Overview and Scrutiny Committee in future.”

Councillor Jerry Roodhouse asked the following supplementary question:

“Have the failings that were highlighted been remedied and when will a report go to the committee to make sure issues are rectified?”

Councillor Heatley replied:

“The Highways Maintenance Plan 2006/07 will be going to Area Committees. The Overview and Scrutiny Committee will have a report in September, but if it is possible to report earlier then this will happen. I am satisfied that the efforts of officers have borne fruit. Patching costs are down, street lighting costs reduced and the aim is that all costs are below target by next year (end of year 3 of the contract).

12. Other Business

There were no other items of business.

The meeting closed at 11.35 a.m.

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Chair

SECTION 2 RESPONSIBILITIES OF FULL COUNCIL

<u>Function</u>	<u>Statutory reference</u>
Adopting and changing the Constitution.	Part II Local Government Act 2000 and subordinate legislation.
Approving or adopting the policy framework and the budget.	Sections 13 and 105 Local Government Act 2000; Regulation 4 and Schedule 3 of The Local Authorities (Functions and Responsibilities) (England) Regulations 2000.
Subject to the urgency procedure contained in Standing Orders in Part 3 of this Constitution, making decisions which are contrary to the policy framework or decisions which are contrary to or not wholly in accordance with the budget.	Sections 13 and 105 Local Government Act 2000; Regulation 5 and Schedule 4 of The Local Authorities (Functions and Responsibilities) (England) Regulations.
Appointing the leader and members of the cabinet.	Section 15 Local Government Act 2000.
Determining the allocation of executive functions to the Executive.	Section 15 Local Government Act 2000.
In relation to functions which are not the responsibility of the Executive agreeing and/or amending the terms of reference for committees, or joint committees, deciding on their composition and making appointments to them.	Sections 101 and 102 Local Government Act 1972. Sections 21 and 53 Local Government Act 2000.
Appointing the independent members of the Standards committee, and if it thinks fit, the Chair of that Committee.	Section 53 Local Government Act 2000 and any regulations made there under.
Appointing representatives to outside bodies unless the appointment is an executive function or has been otherwise delegated by the Council.	Section 101 and 102 Local Government Act 1972 and any other enactment conferring powers on the Council.
Adopting an allowances scheme under Article 2.5.	Sections 173 to 175 Local Government Act 1972; Section 18 Local Government and Housing Act 1989.
Changing the name of the area.	Section 74 Local Government Act 1972
Making, amending or revoking standing orders.	Sections 106, 135, paragraph 42 Schedule 12 Local Government Act 1972; Sections 8 and 20 Local Government and Housing Act 1989
Confirming the appointment of the head of paid service, the monitoring officer and the chief finance officer.	Section 151 Local Government Act 1972; Sections 4,5 Local Government and Housing Act 1989.
Making, amending, revoking, re-enacting adopting or enforcing bylaws.	Any provision of any enactment (including a local Act) whenever passed; Section 14 Interpretation Act 1978.
Promoting or opposing the making of local legislation or personal Bills.	Section 239 Local Government Act 1972.
All local choice functions set out in	Sections 13, 105 Local Government Act

section 3 of this Part of the Constitution which the Council decides should be undertaken by itself rather than any other person or body or other matters reserved to full Council by this Constitution.	2000; Regulation 3(1) and Schedule 2 of The Local Authorities (Functions and Responsibilities) (England) Regulations 2000/2853.
Determining whether or not to accept the delegation of any functions from another local authority.	Section 101 and 102 Local Government Act 1972.
Approving the authority's statement of accounts, income and expenditure and balance sheet or record of receipts and payments (as the case may be).	Accounts and Audit Regulations 1996 (SI 1996/590).
Appointing proper officers for the purposes of any particular functions.	Section 270(3) Local Government Act 1972.
Approval for the purposes of public consultation draft proposals associated with the preparation of alterations to, or the replacement of, a development plan.	Regulation 10 or 22 Town and Country Planning (Development Plans) (England) Regulations 1999.
All other matters which, by law, must be reserved to the Council.	Any provision of any enactment including a local Act) whenever passed.
Powers and duties relating to local development documents which are development plan documents.	Sections 20 to 23 and 25, 26 and 28 of the Planning and Compulsory Purchase Act 2004.
Power to agree to establish a joint committee to be, for the purposes of Part 2 of the Planning and Compulsory Purchase Act 2004, a local planning authority.	Section 29 of the Planning and Compulsory Purchase Act 2004.
Power to agree to confer additional functions on a joint committee.	Section 30 of the Planning and Compulsory Purchase Act 2004.
Power to request the dissolution of a joint committee.	Section 31 of the Planning and Compulsory Purchase Act 2004.
Duty to provide staff, etc to person nominated by monitoring officer.	Section 82A(4) and (5) of the Local Government Act 2000.
Powers relating to overview and scrutiny committees (voting rights of co-opted members).	Paragraphs 12 and 14 of Schedule 1 to the Local Government Act 2000.

Appointments to Outside or Joint Bodies

For the avoidance of doubt the Council hereby expressly reserves to itself the appointments to the following bodies

Police Authority,
Fire and Rescue Service Regional Management Board (West Midlands),
Local Government Association and its subsidiary bodies,
West Midlands Local Government Association and its subsidiary bodies,
Any joint committees other than joint committees to be appointed by the Cabinet under Article 6
Joint member panels with the Warwickshire district/borough councils.
Local Strategic Partnerships

The Policy Framework shall include the following plans and strategies

Plan or Strategy	Statutory Reference
Annual Library Position Statement	Section 1 (2) Public Libraries and Museums Act 1964
Best Value Performance Plan	Section 6(1) Local Government Act 1999
Children and Young People's Plan	Regulation 3 of the Children and Young People's Plan (England) Regulations 2005
Older People's Strategy	
Community Strategy [Warwickshire Strategic Plan]	Section 4 Local Government Act 2000
Crime and Disorder Reduction Strategy	Sections 5 and 6 Crime and Disorder Act 1998
Local Transport Plan	Section 108(3) Transport Act 2000
Plans and strategies, which together comprise the Development Plan	Section 54 Town and Country Planning Act 1990
Youth Justice Plan	Section 40 Crime and Disorder Act 1998
Any plan or strategy for the control of the authority's borrowing, investments or capital expenditure	Section 151 Local Government Act 1972
Corporate Business Plan	Section 111 Local Government Act 1972
Food Law Enforcement Service Plan	Section 12(2) Food Standards Act 1999
Adult and Community Learning Plan	Section 23 Learning and Skills Act 2000
Local Agenda 21 Strategy	DETR guidance' A better quality of life- a strategy for sustainable development for the UK.
Fire & Rescue Integrated Risk Management Plan	Section 21 Fire and Rescue Services Act 2004

Budget. The budget includes the allocation of capital and revenue resources, the precept level, the council tax, the planned use of reserves, the county council's borrowing limit and the virement limits.

Audit and Standards Committee –Terms of Reference

Function	Statutory Reference
1. Promoting and maintaining high standards of conduct by councillors, co-opted members and church parent governor representatives	Section 54(1)(a) Local Government Act 2000
2. Assisting councillors, co-opted members and church and parent governor representatives to observe the members' Code of Conduct	Section 54(1)(b) Local Government Act 2000
3. Advising the Council on the adoption or revision of the Members' Code of Conduct	Section 54(2)(a) Local Government Act 2000
4. Monitoring the operation of the Members' Code of Conduct	Section 54(2)(b) Local Government Act 2000
5. Advising, training or arranging to train councillors, co-opted members and church and parent governor representatives on matters relating to the Members' Code of conduct	Section 54(2)(c) Local Government Act 2000
6. Granting dispensations to councillors, co-opted members and church and parent governor representatives from requirements relating to interests set out in the Members' Code of Conduct	Section 81(5) Local Government Act 2000
7. Dealing with any reports from a case tribunal or interim case tribunal, and any report from the monitoring officer on any matter which is referred by an ethical standards officer to the monitoring officer	Sections 64(2), 66, 78(2), 79 and 80 Local Government Act 2000
8. Oversight of internal and external audit matters, the Councils arrangements for corporate governance and risk management and any other arrangements for the maintenance of probity including, <ul style="list-style-type: none"> • approval of the internal audit strategy/plan • review of financial statements, the annual accounts, the statement of internal control, and any opinions/reports of external or internal audit or inspection agencies • assessing the effectiveness of the Council's control environment, risk management and corporate governance arrangements • seeking any required assurances to ensure appropriate action is taken and • monitoring performance in relation to any action required and making recommendations to Cabinet and/or Council as appropriate where executive action is required	Section 54(3) Local Government Act 2000

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Membership of Other Bodies 2006/07

Leaders Liaison Group

Councillors Alan Farnell, Bob Stevens, June Tandy, Tim Naylor, Jerry Roodhouse and Sarah Boad.

School Organisation Committee

Councillors (7) John Burton, Richard Chattaway, Helen McCarthy, John Ross, Kanwardeep Singh, Mick Stanley and John Whitehouse.

School Admissions Forum

Councillors Helen McCarthy, John Wells and John Whitehouse.

Standing Conference on Religious Education (SACRE)

Councillors (5): Sarah Boad, John Burton, Richard Grant, Helen McCarthy and Kanwardeep Singh.

Education Liaison Group

Councillors (5): John Burton, Jill Dill-Russell, Richard Grant, John Ross and Izzi Seccombe.

County Strategic Partnership Leaders Group – Councillor Alan Farnell.

Local Strategic Partnerships

North Warwickshire (3) Councillors Peter Fowler, Brian Moss and Ray Sweet

Nuneaton and Bedworth (1) Councillor Richard Chattaway.

Rugby (3) Councillors Phillip Morris- Jones, Bryan Levy and Jerry Roodhouse.

Stratford-on-Avon (3) Councillors David Booth, Mike Perry and Bob Stevens.

Warwick (3) Councillors Sarah Boad, Michael Doody and Raj Randev.

Panels

Sure Start(4) Councillors John Burton, Helen McCarthy, Kam Singh and Jill Dill-Russell.

Truancy (7) Councillors John Burton, Heather Timms, Mike Perry, Helen McCarthy, Richard Grant, John Wells and Nina Knapman.

Capital and Property (7) Councillors Alan Cockburn, George Atkinson, Les Caborn, Bob Hicks, Tim Naylor, John Whitehouse and David Booth.

Equalities (4) Councillors Peter Fowler, Anne Forwood, David Booth plus 1 conservative to be advised.

Fire – IRMP (7) Councillors Richard Hobbs, John Appleton, Richard Chattaway, Michael Doody, John Wells, David Booth and Dave Shilton.

Smallholdings (5) Councillors Gordon Collett, Martin Heatley, Ken Browne, Tom Cavanagh and Peter Barnes.

Waste & Minerals Development Framework (6) Councillors Chris Saint, Ian Smith, John Ross, Mick Jones, Pat Henry and Peter Barnes.

Health

Councillors Sarah Boad, Alan Farnell, Colin Hayfield, Frank McCarney, Tim Naylor, Jerry Roodhouse, Bob Stevens and June Tandy.

Modernisation Fund Group (6) Councillors Alan Farnell, Bob Stevens, Alan Cockburn, June Tandy, Tim Naylor and Jerry Roodhouse.

Children and Young People Partnership Board (7)

Councillors Jill Dill-Russell, Peter Fowler, Richard Grant, Katherine King, Izzi Seccombe, Bob Stevens and John Wells.

External Bodies

Warwickshire Police Authority (9 County Councillors appointed to reflect the political balance of the political groups on the Council). Annual Meeting is 28 June 2006.

Councillors Chris Davis, Eithne Goode, Bob Hicks, Richard Hobbs, Katherine King, Phillip Morris-Jones, Izzi Seccombe, Ray Sweet and John Vereker.

Local Government Association (LGA) (4 County Councillors carrying 5 votes).

Councillors Richard Grant (1 vote), Martin Heatley (1 vote), Jerry Roodhouse (1 vote) and Bob Stevens (2 votes).

County Councils Network (4 County councillors)

Councillors Alan Farnell, John Haynes (on executive), Martin Heatley and Jerry Roodhouse.

LGA/CCN bodies:

CCN Crime and Disorder Task Group – Councillor John Haynes

CCN Local Government Finance Group – Councillor John Haynes

LGA Community and Well-Being Board – Councillor Richard Grant

LGA Rural Commission – Councillor Joan Lea

LGA Urban Commission – Councillors John Ross (3 votes) and Mick Jones (2 votes)
LGA Tourism Forum – Councillor Chris Saint
LGA Fire Forum – Councillor Richard Hobbs

West Midlands Local Government Association (WMLGA)/West Midlands Regional Assembly (WMRA) (3 councillors and 5 votes)

The same members are appointed to both bodies: Councillors Martin Heatley (1 vote), Richard Hyde (2 votes) and Mick Jones (2 votes)

WMLGA Executive Committee Councillor Richard Hyde

WMLGA Provincial Council Councillor Martin Heatley

WMRA Planning Partnership Councillors Bob Stevens (substitute Councillor Martin Heatley), Councillor Mick Jones (substitute Councillor Richard Chattaway) and Councillor David Booth.

West Midlands Fire Regional Management Board (3 councillors).

Councillors Richard Chattaway (substitute Ray Sweet), Richard Hobbs (substitute Michael Doody) and Dave Shilton (substitute David Booth).

Coventry, Solihull and Warwickshire Sub-Regional Forum (4 County Councillors)

Councillors Alan Farnell, Chris Saint, June Tandy and Eithne Goode.

Coventry, Solihull and Warwickshire Partnership

Councillors Chris Saint and June Tandy.

CSWP Economic and Social Renaissance Board – Councillor June Tandy.

Warwickshire Waste Partnership (5 County Councillors)

Councillors Ken Browne, Jose Compton, Eithne Goode, Martin Heatley and Ray Sweet.

Youth Justice Management Board Councillors Richard Hobbs and Izzi Seccombe.